

## OCHS Junior/Senior Visitations

Student Name: \_\_\_\_\_

Today's Date: \_\_\_\_\_

### Please read the following information carefully!

- Juniors and Seniors are allowed **2** college visitation days during each year.
- Please fill out the form completely and legibly
- Forms must be turned into Mrs. Payne at the Attendance Desk **2** days prior to the visit.
- **After the visit, you must provide proof of the visit to Mrs. Payne within 2 days of returning.** Ask the college's admission office to provide you with a letter, or their form listing your name and the date you visited the college.
- Until you provide proof to the attendance office, your absence will not be excused.

School you are visiting: \_\_\_\_\_

City, State: \_\_\_\_\_

School Dates you will be missing: \_\_\_\_\_

Teacher's Signature:

1<sup>st</sup>: \_\_\_\_\_

2<sup>nd</sup>: \_\_\_\_\_

3<sup>rd</sup>: \_\_\_\_\_

4<sup>th</sup>: \_\_\_\_\_

By signing below, I understand that if I do not provide the attendance office with written proof of this visit within 48 hours of returning, my absence will be counted as unexcused.

Student Signature: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Parent Daytime Phone #: \_\_\_\_\_