

# The ABCs of MBMS

**Attendance:** Student attendance is extremely important! Your child learns best when he/she is here with us, and missing a day of school can set students behind considerably. Also, our school loses CCRPI points (state performance index) for any student who misses more than five days. Please plan vacations during school holidays.

**Be Safe, Be Responsible, Be Respectful, Be Kind.** These are the four tenets of our Positive Behavior Interventions and Supports (PBIS) system, our school-wide behavioral support system. All of our school expectations revolve around these four core values. We reinforce these values daily and encourage you to help us reinforce them at home.

**Car Rider Line:** Car riders should be picked up in the front of the school and not in the bus lane or side parking lot. When picking up your child in the afternoon car rider line, please be sure to have a card with the child's last name clearly written on it. Cards will be available for pick-up at Meet the Teacher by the large office window or anytime during the year in the front office.

**Drop Off:** Car riders who are dropped off before 8:00 should go to the cafeteria upon arrival until the 8:00 bell rings to signal homeroom. The school building opens at 7:30. Students should wait under the overhang by the front doors if they are dropped off earlier than this time.

**Extracurricular Activities:** We have a number of activities that we encourage students to become involved with outside of the school day. A complete listing of clubs and sports can be found on the MBMS website, as well as a hard copy list in the front office. Please encourage your students to get involved at MBMS!

**Forgotten Items:** Items dropped off for students should have the child's first and last name clearly printed on them. The child needs to be notified by the parent that the item is in the office. The student can pick up the item during class changes or before lunch. We will not interrupt instructional time for non-emergencies.

**Grades:** Student grades are updated regularly on Power School, and printed progress reports are sent home every nine weeks. If you have a question about a grade or other classroom concern, please contact your child's teacher first to obtain information.

**Handbook:** The student handbook can be found on the school website. We will discuss the handbook during the first days of school. Please review the handbook with your child at home as well.

**Illness:** Students who are ill need to report to the clinic. If your child calls to report an illness to you, please instruct him/her to see the school nurse.

**Join the PTO!** Our PTO needs YOU! The PTO is an active organization of parents and teachers who work together to support students and faculty at MBMS. You are encouraged to join the PTO during Meet the Teacher and can also join at any time during the school year. Meetings are held monthly and many opportunities are available for you to get involved.

**Kindness, Respect, and Leadership:** These character words are reinforced and encouraged every day at MBMS. We want our students to be kind to the people around them, respect themselves and others, and be leaders both inside and outside of school.

**Lost and Found:** We have a lost and found located in the gym where students can check for lost items. Please label your child's jackets, lunchboxes, and water bottles—these are the items most misplaced!

**Messages to Students:** If you need to get a message to your children, please text them during their lunchtime. If your children do not have a phone, contact the front office. Please only text your children during the school day for emergencies and instruct your children to only check their phones during class changes or lunch.

# The ABCs of MBMS

**Notes:** Submit excuse notes following all absences. Unexcused absences may result in a referral to the school social worker. Notes are due to the office no later than the student's second day back to school. When tardy, students may submit a note from the doctor or parent to excuse. Parent notes are also accepted for five absences during the school year. If you check your child in or out, the school does not need an excuse from the doctor—you checking them out or checking them in serves as the excuse.

**Outside Food:** We do not allow outside (restaurant) food to be taken into the cafeteria. We have a picnic table by the office where you may eat lunch with your child should you so choose.

**PowerSchool:** In order to have accurate information for all students, parents need to update their children's information in PowerSchool at the beginning of the school year. Parent PowerSchool login information can be obtained in the Media Center during Meet the Teacher. This login is different than the student's and will allow you to see grades as well as change addresses, phone numbers, and a list of individuals who can check out your child.

**Quality time** with your child is so valuable! There is no replacement for the time that you spend communicating with your child. We want you to be an active partner with us in your child's education.

**Relationships:** We want our students and parents to view MBMS as a positive place to learn and grow. It is our priority to cultivate strong relationships with your family. Please become involved at our school and let us know how we can do a better job to serve your family.

**Signing Students In:** If a child is late to school, no matter what time of day it is, he/she will sign in as tardy. If the parent comes in or writes an excuse, it will be an excused tardy. After five unexcused tardies, the child will serve after-school detention. Students should be in homeroom by 8:15 and are considered tardy after the 8:15 bell rings.

**Transportation Notes:** Children riding different or new buses need a note the first time they ride. When riding a bus home with a friend, a child needs a note each time. The bus note must be turned in to homeroom, the office will stamp it, and the child is responsible for coming to the office during a class change to pick up the note. The student will not be allowed to ride the bus without a stamped note from the office. Should you need to change your child's transportation in the middle of the day, you may call the office to do so. We will call the student around 3:15 for any transportation changes made during the school day, so please inform us of any changes prior to this time.

**U-turns:** For safety purposes, please do not make a U-turn in front of the flagpole when dropping off or picking up. Please proceed around the circle to exit.

**Very Important Message:** We have several students who have life-threatening allergies to peanuts and tree nuts. When sending lunch or snacks with your students, please do not send items that contain nuts. We want all of our children to be safe.

**We want to protect the environment,** so we have installed new water bottle fillers throughout the building. Please encourage your child to bring a reusable water bottle. Reuse, Renew, and Recycle! Water is the only beverage allowed in classrooms.

We are so eXcited to work with you and your child!

**You have every right** and responsibility to monitor your child's cell phone and other electronic devices. We encourage you to know what is on your child's phone. Technology is a very powerful yet also very dangerous tool in the hands of a teenager.

**Zero Tolerance:** At MBMS, we have zero tolerance for unkindness. We expect all students and adults to treat one another with kindness. Please contact your child's counselor if you have any concerns about your child's relationships with others at MBMS.