

RESOLUTION OF THE OCONEE COUNTY BOARD OF EDUCATION FOR THE
PURPOSE OF NAMING AN OPEN RECORDS OFFICER, AN ALTERNATE OPEN
RECORDS OFFICER AND FOR OTHER PURPOSES

Whereas, the provisions of the Georgia Open Records Act, the "Act" (O.C.G.A. Section 50-18-70, *et. seq.*), were amended by action of the Georgia Legislature during the 2012 session;
And

Whereas, one of the changes to the Act allows for the appointment of an Open Records Officer to whom all requests for records must be made; and

Whereas, a further change to the Act provides that a local School District may require all requests made under the Act to be made in writing; and

Whereas, the Act further provides for notice of such change;

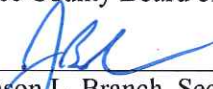
Now, therefore, pursuant to the provisions of the Act, the Oconee County Board of Education, the governing body of Oconee County School District, does hereby resolve as follows:

- 1) The Chief Human Resources Officer is designated as the Open Records Officer and the Human Resources Director is designated as the Alternate Open Records Officer to act in the absence of the Chief Human Resources Officer, both to act for the Oconee County School District and all of its related and subsidiary entities as defined in the Act;
- 2) All requests for records made under the Act directed to Oconee County School District or the Oconee County Board of Education shall be preferably made in writing to the Open Records Officer, or in his/her absence, to the Alternate Records Officer;
- 3) The Open Records Officer is directed to cause the School District website to prominently display this designation and requirement;
- 4) The Open Records Officer is directed to notify *The Oconee Enterprise* as the county legal organ and any other media regularly covering School District matters of the content of this resolution;
- 5) The Open Records Officer is directed to notify School District employees and volunteers that any requests made under the Act shall be directed to the Open Records Officer or in his absence, the Alternate Records Officer; and
- 6) This action shall be effective immediately upon the notifications to the media and the changes to the websites having been made.

Resolved this 21st day of July, 2014, by action of the Oconee County Board of Education in an open public meeting.

Updated Resolution-Open Records Officer
07.21.14

By: 
Tom Odom, Chair
Oconee County Board of Education

Attest: 
Dr. Jason L. Branch, Secretary
Oconee County Board of Education

Notary: 
Zoe Gattie
Notary Public, State of Georgia
Commission Expires 05-23-2017

